



# COOPERATIVE PURCHASING

Sherry Neas, Chad Keech  
Gabe Hoggarth  
OMB State Procurement

NORTH  
**Dakota**  
Be Legendary.™

Management  
and Budget



## **Mission**

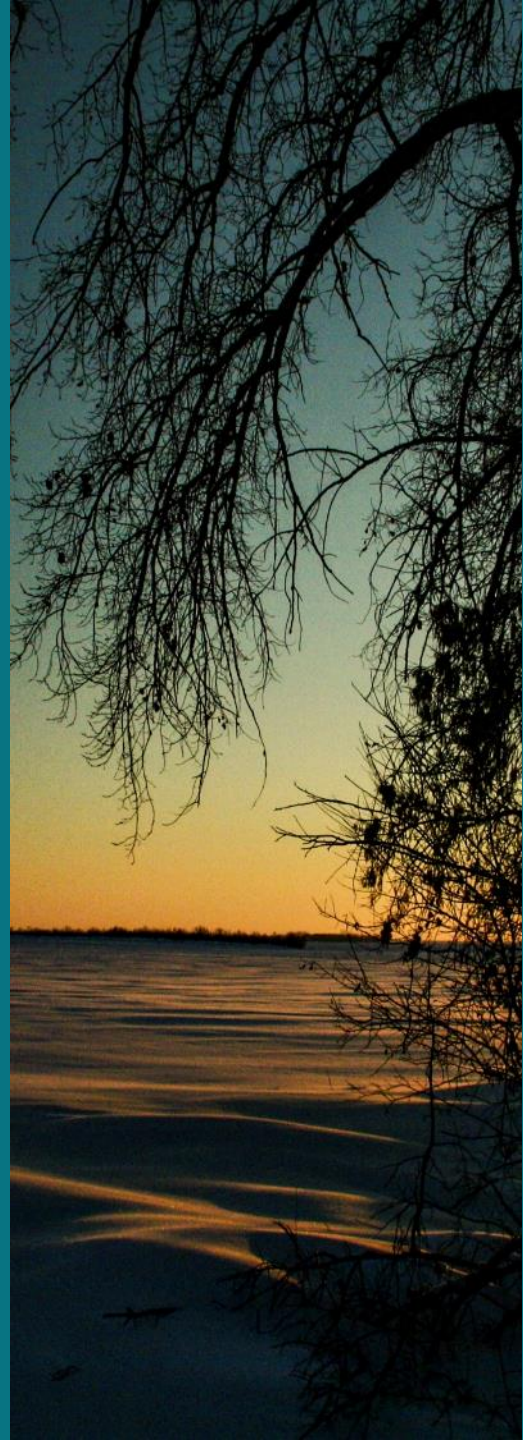
The Office of Management and Budget provides innovative leadership and support to state government.

## **Vision**

OMB will set the standard for leadership and expertise in state government

# COOPERATIVE PURCHASING LAW

- N.D.C.C. Section 54-44.4-13
- OMB establishes state contracts for goods and services used by state government.
- OMB has authority to purchase under federal contract if in the best interest of the state.
- OMB can participate in or sponsor cooperative purchasing contracts.





## COOPERATIVE PURCHASING CONTRACTS - ELIGIBILITY

- State agencies and institutions
- Higher Education
- Counties
- Cities – Park & Recreation Districts
- Townships
- Public Schools
- Nonprofit organizations established on behalf of public entities
- Tribal agencies
- Public transit providers.



# COOPERATIVE PURCHASING

- Contracts made available to other government entities
- OMB State Contracts
- Other Cooperative Purchasing Organizations

# HOW TO FIND STATE CONTRACTS

The screenshot shows the North Dakota State Government website. The browser address bar displays `omb.nd.gov`, which is circled in red and labeled with a red '1'. The website header includes the North Dakota logo and 'Management and Budget'. A search bar is present with the text 'Enter Keywords'. The main navigation menu includes 'Home', 'Capitol Complex', 'Doing Business with the State', 'Team ND Careers', 'Financial Transparency', and 'About OMB'. The 'Doing Business with the State' menu item is circled in red and labeled with a red '2'. A dropdown menu is open under 'Doing Business with the State', showing 'Procurement' circled in red and labeled with a red '3', along with 'Risk Services', 'State Purchasing Card (P-card) Program', and 'Surplus Property'. Below the navigation is a banner for the 'NORTH DAKOTA STATE CAPITOL' with a button that says 'Learn About The State Capitol'. At the bottom, there are three large buttons: 'TEAM ND CAREERS' with a people icon, 'FINANCIAL TRANSPARENCY' with a building icon, and 'SURPLUS PROPERTY' with a box icon.



Enter Keywords



Home

Capitol Complex ▾

Doing Business with the State ▾

Team ND Careers ▾

Financial Transparency ▾

About OMB ▾

### Doing Business with the State

Procurement

Contractual Risk

Cooperative Purchasing

How to Bid

Maintain Bidder

Information

Procurement Laws, Rules, Guidelines

Solicitations and Bidding Opportunities

4 State Contracts

Suspended and Debarred Bidders

Vendors

Risk Services

State Purchasing Card (P-card) Program

Surplus Property

Home / Doing Business with the State / Procurement

# Procurement

## Alternate Procurement

Alternate Procurement Procedures +

## Emergency Purchases

Emergency Purchases +

Urgent Non-Emergency Purchases +

## Green Procurement

Laws and Guidelines +

### Doing Business with the State

- Procurement
  - Contractual Risk
  - Cooperative Purchasing
  - How to Bid
  - Maintain Bidder Information
  - Procurement Laws, Rules, Guidelines
  - Solicitations and Bidding Opportunities
  - State Contracts**
  - Suspended and Debarred Bidders
  - Vendors
- Risk Services
  - State Purchasing Card (P-card) Program
  - Surplus Property

Home / Doing Business with the State / Procurement / State Contracts

# State Contracts

State Procurement establishes contracts for commodities and services used by state agencies and institutions under the jurisdiction of the State Board of Higher Education.

**STATE TERM PPE-RELATED CONTRACTS**

**5 STATE CONTRACTS LIST**

## Cooperative Purchasing

State Procurement has authority to do cooperative purchasing with other government entities (NDCC 54-44.4-13). Many state contracts are made available to other public schools (NDCC 15.1-09-34) and political subdivisions, tribal entities, and public transit authorities. Check the State Contract listing to find cooperative purchase contracts.



**Main Menu - SPO Online**

**Bidder Services Main Menu - SPO Online**

**Search**

- [Commodity Code \(Search by Keyword or Commodity\)](#)
- [Search Bidders List](#)
- [List All Commodity Codes](#)

**Solicitation**

- [Recent Solicitations](#)
- [Search All Solicitations](#)

**6**

**State Contracts**

- [List State Contracts](#)

**Help Information**

- [Email State Procurement Office if you have questions or need further information.](#)
- [State Procurement Office Home Page](#)

Main Menu - SPO Online

### List Current State Contracts

Search Criteria

Contract Name:  (Partial name accepted, no punctuation)

Contractor Name:  (Partial name accepted, no punctuation)

Display Archived

EPB = Environmentally Preferable/Biobased  
CP = Cooperative Purchase  
M = Mandatory  
293 Contracts found.

Click 'Number' to put in sort order



Name	Number	Expires	EPB	CP	M	Action
Actuarial Services (OMB - Risk Mgmt)	257	06/30/2022	N	N	N	<a href="#">View</a>
Air Filters	036	06/01/2022	N	Y	N	<a href="#">View</a>
Air Monitoring Shelters (DEQ)	272	12/01/2022	N	N	N	<a href="#">View</a>
Airplane Passenger Charters	207	03/01/2022	N	Y	N	<a href="#">View</a>
Airport Consumable Products with Related Supplies and Services (NJPA)	212	09/26/2022	Y	Y	N	<a href="#">View</a>
Ammunition	233	10/31/2022	Y	Y	N	<a href="#">View</a>
Annual Calendars (Central Supply only)	204	05/31/2022	N	N	N	<a href="#">View</a>
Annual Communication Strategy Development (ND Beef Only)	040	06/30/2022	N	N	N	<a href="#">View</a>
Annual Comprehensive Financial Report (ACFR)	132	12/31/2022	N	N	N	<a href="#">View</a>
Appraiser Investigation and Review Services(ND Real Estate Appraiser Board)	507	01/31/2023	N	N	N	<a href="#">View</a>
AssetWorks (Surplus Property Only)	102	06/30/2022	N	N	N	<a href="#">View</a>
Auction Services - Online (NASPO ValuePoint)	468	08/19/2022	N	Y	N	<a href="#">View</a>
Automated External Defibrillator & Accessories (NASPO ValuePoint)	291	10/04/2022	N	Y	N	<a href="#">View</a>

Click 'View' to open contract of interest



Main Menu - SPO Online

View Contract

**Contract**

**Name:** Laundry Products  
**Number:** 029  
**Initial Contract Period:** 11/01/2019 Thru: 10/30/2020  
**Renewed/Extended Through:** 10/30/2022  
**Remaining Renewal Options:** 2  
**Renewal Period:** 1 Years  
**Remaining Extension Options:** Up to 12 Months  
**Environmentally Preferable/Biobased:** N  
**Cooperative Purchase:** Y  
**Mandatory:** N

*General Contract Information*

**Attachments**

Title	Size	Action
Brenco Contract	1 mb	<a href="#">View</a>
User Summary	71 kb	<a href="#">View</a>
Updated Price List 10-19-2021	66 kb	<a href="#">View</a>

*Click to view contract and/or contract summary with pricing and ordering instructions. Order directly with the contracted vendor(s).*

**Contractors**

Contractor	Address	City	Contact	Title	Toll Free	Country Code	Telephone	Extension	Fax	Email
Brenco	2745 Main Ave	Fargo, ND 58103	Randy Schmitz	Contract Rep			701-282-2225			randy@brencoonline.com

*List of Awarded Contractors*

**Contract Administrator**

**Name:** Chad Keech  
**Telephone:** 701-328-2767  
**Fax:** 701-328-1615  
**Email:** ckeech@nd.gov

*State Procurement Officer administering the contract. Call or email with questions or to share contract/contractor issues.*

A photograph of a snowy path in a wooded area. The path is covered in snow and has several tracks from a vehicle or sled. The trees are bare, indicating winter. The sky is overcast.

# JOINING OTHER COOPERATIVE PURCHASING CONTRACTS

- SourceWell & NASPO ValuePoint
- Must be a nonprofit or government entity
- OMB must determine that the contracts were awarded through full and open competition or allowable method
- OMB must send notice to approved vendors of the intent to make a cooperative purchase

# NASPO VALUEPOINT

The screenshot shows the NASPO ValuePoint website at the URL <https://www.naspovaluepoint.org/categories/>. The page features a navigation bar with the ValuePoint logo, a search bar, and links for About, Contracts, Solicitations, Supplier Portal, eMarket Center, Ask ValuePoint, and Our Team. A red banner at the top contains the #Pulse logo and the text "Monitoring Procurement Issues" with a right-pointing arrow. The main content area has a large graphic with the text "Explore by Category". Below this is a search bar with a "SEARCH" button and a "Download List" button. There are also view options for "List View" and "Card View" (the latter is selected), and a "Default" dropdown menu. Three category cards are displayed: "Information Technology, Communications and Related" (with an image of a globe and a smartphone), "Fleet Related" (with an image of a fleet manager), and "Public Safety and Corrections" (with an image of emergency responders). A vertical "Give Feedback" button is on the right side.

# SOURCE WELL

sourcewell-mn.gov

Sourcewell

Cooperative Purchasing ▾ Services & Programs ▾ News

Join

Guest

## Welcome to Sourcewell!

### Committed to Communities

Join the growing Sourcewell community of government agencies, educational institutions, tribal nations, and nonprofit organizations today!

[Create an account](#)

Already participating? [Lookup your account number.](#)

<https://www.sourcewell-mn.gov/>

# N.D.C.C. § 24-05-04 CONTRACTS

- Cooperative Purchase with OMB
- Purchase/Rental over \$100K advertised 2 weeks in newspaper
- 12 month rental must be less than 20% of sale price
- Auction/State Surplus



# CREATING ND COOP PURCHASING PROGRAM FOR EQUIPMENT

- OMB has authority for cooperative purchase, but limited staff/resources
- Committee to coordinate requests, write specifications
- What entities want to participate in cooperative purchasing?
- What equipment/materials should be on contract?
- Prior commission approval to purchase



A close-up photograph of evergreen tree branches covered in a thick layer of white frost. The branches are dark green and brown, with the frost clinging to the needles and twigs. The background is a soft, out-of-focus grey.

QUESTIONS? [INFOSPO@ND.GOV](mailto:INFOSPO@ND.GOV)

Sherry Neas 701-328-1726

Chad Keech 701-328-2767

Gabe Hoggarth 701-328-2740

NORTH  
**Dakota**  
Be Legendary.™

Management  
and Budget