

Instructions: How to Code Records Where Driver Data Are Legitimately Missing

Crash Record Completeness Measure – Treatment of Legitimately Empty Driver Fields

- The Crash Record Completeness Measure excludes records with legitimately missing information from counting against performance *if you code the record using designated keywords*.
- Apply these instructions after researching and confirming that the driver data cannot be found, or are not applicable.
- These instructions are optional. Your State’s Crash Record Completeness Measure rating will not decline if you choose not take these steps.

Instructions

To exclude the record from your Crash Record Completeness measure, enter any of the following keywords in the **driver last name field** of a crash record:

- Attenuator
- Autonomous
- Driverless⁽²⁾
- Hit and run⁽¹⁾
- Parked
- Stolen
- Unknown⁽²⁾

⁽¹⁾ “Hit and run” also excludes the record from Vehicle Fields completeness evaluation.

⁽²⁾ You may use “unknown” or “driverless” in lieu of the more specific keywords, but this is still only permitted if there is adequate justification for not having driver and/or vehicle data; i.e., if it was a runaway vehicle with no driver, or if it fits into one of the other situations described by the keywords.

Example 1

A runaway truck with no driver rolls down a slope into a collision: enter “driverless” or “unknown” as the keyword.

Driver Identification			
Last Name	<input type="text" value="DRIVERLESS"/>	First Name	<input type="text"/>
Middle Initial	<input type="text"/>	Date of Birth	<input type="text"/>
License?	<input checked="" type="radio"/> Yes <input type="radio"/> No	License Class	<input type="text"/>
License Number	<input type="text"/>	License State	<input type="text"/>

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Example 2

A parked commercial vehicle was struck by another motor vehicle: enter “parked” or “unknown” as the keyword for the parked vehicle.

<u>Driver Identification</u>			
Last Name	<input type="text" value="UNKNOWN"/>	First Name	<input type="text"/>
Middle Initial	<input type="text"/>	Date of Birth	<input type="text"/>
License?	<input checked="" type="radio"/> Yes <input type="radio"/> No	License Class	<input type="text"/>
License Number	<input type="text"/>	License State	<input type="text"/>

Example 3

A passenger vehicle was struck by an unidentified motor carrier that fled the scene and investigators were not able to record driver information: enter “hit and run” as the keyword.

<u>Driver Identification</u>			
Last Name	<input type="text" value="HIT AND RUN"/>	First Name	<input type="text"/>
Middle Initial	<input type="text"/>	Date of Birth	<input type="text"/>
License?	<input checked="" type="radio"/> Yes <input type="radio"/> No	License Class	<input type="text"/>
License Number	<input type="text"/>	License State	<input type="text"/>